**Name of project**

 Click here to add text

**Submitted by**

 Click here to add text

**Position/Organisation**

 Click here to add text

**Submission date**

 Click here to add text

**Brief description of project**

 Click here to add text

**1. Which HPSNZ supported sport(s) will benefit from this project?**

Primary sport:

 Please select

Additional sport (if applicable):

 Please select

Additional sport (if applicable):

 Please select

Additional sport (if applicable):

 Please select

Additional sport (if applicable):

 Please select

**2. Stakeholder Buy-In**

**2.1 HP Director buy-in**

Please select

Click here to insert text

**2.2. Coach buy-in**

Please select

Click here to insert text

**3. Potential Medal Impact**

**3.1. Impact measure**

Please select

Click here to insert text

**3.2. What is the current medal gap that is targeted by this project?**

Please select

Click here to insert text

**3.3. Impact/medal estimate**

Impact => medal gap?

Click here to insert text

**3.4. Number of medals impacted**

Please select

Click here to insert text

**4. Project delivery risk**

**4.1 Technical risk**

Please select

Click here to insert text

**4.2 Technical delivery champion**

Please select

Click here to insert text

**5. Implementation risk**

**5.1. Implementation champion**

Please select

Click here to insert text

**5.2. Utilisation plan**

Please select

Click here to insert text

**6. Resource requirements**

**6.1. Project cost**

Click here to insert cost

Click here to insert supporting evidence

**6.2. Supplementary Funding Sources**

Please complete: (add rows as required)

|  |  |  |
| --- | --- | --- |
| **Name of Funding Source** | **Amount Committed** | **% of Total Project Budget** |
|  |  |  |

**6.3. Project timeline
­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Click here to insert text

Click here to insert supporting evidence

**7. Intellectual Property**

Click here to insert text

**8. Notes**

Click here to enter text.

**HPSNZ Innovation Project Funding - Administrative Agreement 2018-2020**

1. **Declaration:** The applicant declares that all the information supplied in the Application Form is true and correct. No modification, alteration of or addition to the details described in the Application Form can occur without the written permission from HPSNZ.

2. **Bound by Conditions:** The applicant understands and agrees that any funding received as a result of this application is subject to the conditions of High Performance Sport New Zealand (HPSNZ), as set out in *HPSNZ Innovation Project Guidance Notes 2018-2020*.

3. **Privacy:** The applicant understands that his/her personal information will only be used for the purposes of assessing potential and where agreed, implementing innovation project funding and that in accordance with the Privacy Act 1993:

 a. the applicant’s personal information will be held securely at HPSNZ, 17 Antares Place, Mairangi Bay, Auckland;

 b. the applicant will have access to personal information; and

 c. the applicant’s personal information will be corrected upon request.

4. **Confidentiality:** The applicant, the High Performance Director (for and on behalf of his/her NSO) and HPSNZ will each respect the confidentiality it obtains about the innovation project set out in the Application Form. Except to the extent required by law or as otherwise agreed, any information provided under the Application Form will remain confidential to the applicant, the High Performance Director and HPSNZ.

5. **Subject to Approval:** The applicant understands that all applications are subject to approval by HPSNZ in its sole discretion.

**The Applicant**

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Applicant)

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Position/Organisation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The High Performance Director**

The High Performance Director of the corresponding NSO endorses this application and agrees to accept this project and provides a commitment to the implementation and utilisation of this innovation project.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

High Performance Director

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Position/Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPLICATION CHECKLIST:**

* Application Form Complete? YES NO
* Administrative Agreement Complete? YES NO
* HPD of NSO Endorsement? YES NO

Once completed, please send your application to the HPSNZ Innovation Manager at stafford.murray@hpsnz.org.nz