**PRIME MINISTER’S**

**OFFICIALS SCHOLARSHIP**

**DRAFT Application Form**

**Before completing this application form, have you done the following?**

1. Discussed your plans with your National Sport Organisation (NSO) and have the required endorsements to include with your application.
2. Have an agreed and accurate copy of your current Professional Development Plan or Group Development Plan.
3. Calculated as accurately as possible the costs of your proposed scholarship activity.

If you have all the information you require to complete this application, it should take approximately 1 hour.

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| **Name** |  |
| **Email** |  | **Gender** |  |
| **DOB** |  | **Phone** |  |
| **Postal Address** |  |
| **Region** | [If awarded a scholarship in which region will you be based during this time] |

**ENDORSEMENT (provide written evidence of these with the submitted application)**

1. Has the application been discussed with and endorsed by your NSO?

**SCHOLARSHIP TYPE** Individual or Group

If this is a group scholarship you will need the name, role and email address for each of the group members

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Role** | **Email Address** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**APPLICANT BIOGRAPHY**

If the application is for a group then use these questions to describe the entire group and not any single individual

|  |
| --- |
| **What is your current role in High Performance Sport?** |
|  |
| **List the key athletes you work with** |
|  |
| **List and describe your greatest contribution to High Performance Sport** |
|  |

**SCHOLARSHIP ACTIVITY & BUDGET**

A scholarship is composed of one or more activities e.g. attend a competition, go to a conference or workshop, do a course etc. For each objective, please provide the following information:

|  |
| --- |
| **Provide a title or brief description for your scholarship activity (100 characters max)** |
|  |
| **What exactly are you trying to achieve with this activity?** |
|  |
| **How will this be achieved (what is your action plan)?** |
|  |
| **How and with whom will you circulate your new knowledge?** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Start Date** |  | **End Date** |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Location** | **Cost Item** | **Date** | **Unit Details** | **Unit Price** | **Quantity** | **Total** |
| e.g. International Flights | e.g. London | Airfares | 12/04/2013 | Return | $2300 | 1 | $2300 |
| e.g. International Accommodation | e.g. London | Hotel | 13/04/2013 | 4 nights | $250 | 4 | $1000 |
| e.g. Course Fees | e.g. Wellington | Course Fees | 16/04/2012 | One off | $500 | 1 | $500 |
| **Project Total** |  |
| Will there be any funds contributed by someone else? e.g. NSO, other scholarship, personal contribution |
| If yes, what is the amount of the contributed funds? | $ |
| **Total Application Amount** (Activity Total – Other Contribution) | **$** |

**If you have more than one scholarship activity copy and paste section 5 to add additional detail**

**Supporting Documents:**

When submitting online please attach your supporting documents such as:

1. A formal and agreed Professional Development plan or group development plan (this is compulsory).
2. Other supporting documentation or communication e.g. HP official’s pathway, communication with overseas or local experts agreeing to visits etc.
3. The required endorsements as detailed above.